

School Procedures – Off Campus Evacuation Procedures & Location

SITE EVACUATION

if the administrator-in-charge decides that eminent danger to life exists, he/she may order an evacuation. Evacuation will be made in accordance with the site evacuation plan. Take your two-way radio with you to communicate your progress/problems with the Emergency Operations Center.

- Walkers will stay on the sidewalks and proceed to the next designated alternate site. The assembly area will be field east of the school. This area will be used for short term evacuations
- Buses – to evacuate by bus the administrator-in-charge is to call the Emergency Operations Center who will contact the transportation provider and arrange to have buses dispatched to the site for student/staff pick up. Buses will drop off students at the nearest alternate site. The assembly area will be the northeast corner of school off of Rialto Ave. The EOC will contact the Superintendent and the Emergency Services Coordinator advising them of their status (number of students/staff and others to be transported).
- Students will be released only to individuals listed on the emergency card.
- A notification must be left at the school site indicating the address where students have been relocated.
- All further action will be directed by the administrator-in-charge.

Off-Site Evacuation

North Evacuation Site (Primary)
Glen Helen Regional Park
2555 Glen Helen Parkway San Bernardino, CA 92407

North Evacuation Site (Secondary)
Chevez Middle School
6650 Magnolia Dr. San Bernardino, CA 92407

East Evacuation Site (Primary)
Community Park
Sycamore Creek Loop Flowy, San Bernardino, CA 92407

East Evacuation Site (Secondary)
Sheriffs Training Academy
18901 Institution Rd, San Bernardino, CA 92407

West Evacuation Site (Primary)
Haute Look Parking Lot
17335 Glen Helen Flowy, San Bernardino, CA 92407

West Evacuation Site (Secondary)
HOA Club House Parking Lot
4085 Grand Fir Ln, San Bernardino, CA 92407



Buses – to evacuate by bus the administrator-in-charge is to call the Emergency Operations Center who will contact the transportation provider and arrange to have buses dispatched to the site for student/staff pick up. Buses will drop off students at the nearest alternate school/district site. The assembly area will be the north bus lane located on Sycamore Creek Loop Parkway. The EOC will contact the Superintendent and the Emergency Services Coordinator advising them of their status (number of students/staff and others to be transported).